



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*REVISED 11-07-2016**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** November 3, 2016

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of November 7, 2016

<b>November 7, 2016 Monday</b>	Parks Committee	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
<b>November 8, 2016 Tuesday</b>	General Election  Human Services Board	8:30 a.m.	Workforce Development 874 Collins, Rm 103, Jefferson
<b>November 9, 2016 Wednesday</b>	No Scheduled County Meetings		
<b>November 10, 2016 Thursday</b>	Finance Committee  <b>*Historic Sites Preservation Commission</b>	8:30 a.m.  <b>7:30 p.m.</b>	Jefferson County Courthouse 311 S. Center Ave, <b>*Rm 202</b> , Jefferson  <b>UW Extension 864 Collins Rd, Jefferson</b>
<b>November 11, 2016 Friday</b>	No Scheduled County Meetings		
<b>November 12, 2016 Saturday</b>	No Scheduled County Meetings		
<b>November 13, 2016 Sunday</b>	No Scheduled County Meetings		

Parks Committee Agenda  
Jefferson County  
Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

Date: Monday, November 7, 2016

Time: 9:30 a.m.

Committee members: Foelker, Matt  
Kelly, Mike  
Nass, Steve

Payne, Laura  
Tietz, Augie

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for September 15, 2016 & October 3, 2016
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion on Holzhueter Easement
9. Discussion and Possible Action on Stewardship Grant Application for the 5.7 acre Addition to the Garman Nature Preserve
10. Discussion and Possible Action on Foraging in County Parks
11. Discussion on Rock River National Water Trail
12. Discussion on Interurban Trail
13. Discussion on Shelter Rentals
14. Discussion on Pohlmann Park Silo
15. Discussion on Camping in County Parks
16. Discussion on Mountain Bike Park
17. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
18. Review of Financial Statements (September 2016) and Department Update – Parks Department
19. Adjourn

Next scheduled meetings: December, 2016  
January, 2017  
February, 2017

***A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

***Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.***

**Human Services Board Agenda - Jefferson County**  
**Jefferson County Workforce Development Center, 874 Collins Road, Room 103**  
**Jefferson, WI 53549**

**Date: Tuesday, November 8, 2016 Time: 8:30 a.m.**

**Committee Members:**

**Mode, Jim (Chair)**  
**Jones, Dick (Vice Chair)**  
**Kutz, Russell**  
**Tietz, Augie**

**McKenzie, John (Secretary)**  
**Crouse, Cynthia**  
**Schultz, Jim**

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the November 8, 2016 Agenda**
- 5. Public Comments (Members of the Public who wish to address the Board on specific agenda items must register their request at this time.)**
- 6. Approval of October 11, 2016 Board Minutes**
- 7. Communications**
- 8. Presentation on the Oxford House model**
- 9. Review of September, 2016 Financial Statement**
- 10. Discuss and Approve October, 2016 Vouchers**
- 11. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center**
- 12. Discussion and Possible Action on New Professional Service Contracts**
- 13. Review and possible approval of bid for camera equipment**
- 14. Review and Approve the s.85.21 Specialized Transportation Grant Application for 2017**
- 15. Discuss and Approve the 2016-2018 Aging Unit Plan and 2017 Budget**
- 16. Review Alzheimer's Family Caregiver Program**
- 17. Director's Report**
- 18. Discuss updates from Wisconsin County Human Services Association**
- 19. Discuss potential agenda items for December board meeting.**
- 20. Adjourn**

Next Scheduled Meetings:

Tuesday, December 13, 2016 at 8:30 a.m.  
Tuesday, January 10, 2017 at 8:30 a.m.

***A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.***

**Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse  
311 S. Center Avenue  
Room 202 (Note room change)  
Jefferson, WI 53549

Date: Thursday, November 10, 2016

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Smith, Timothy (Secretary)
	Rinard, Amy	Jaeckel, George
	Hanneman, Jennifer (Vice Chair)	

Note-these are estimated times for agenda items

1. Call to order (8:30 a.m.)
2. Roll call (establish a quorum) (8:30 a.m.)
3. Certification of compliance with the Open Meetings Law (8:30 a.m.)
4. Approval of the agenda (8:30 a.m.)
5. Approval of Finance Committee minutes for October 13, 2016. (8:30 a.m.)
6. Communication (8:35 a.m.)
7. Public comment (Members of the public who wish to address the Committee must register their request at this time)
8. Discussion and possible action on resolution disallowance of claims. (8:35 a.m.)
9. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties (8:35 a.m.)
10. Convene in closed session pursuant to section 19.85 (1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offer to purchase on foreclosed properties
11. Reconvene in open session (9:00 a.m.)
12. Discussion and possible action on foreclosing on tax delinquent properties (9:00 a.m.)
13. Discussion and possible action on resolution for third-party administration for Worker's Compensation (9:10)
14. Review of the financial statements and department update for September 2016-Finance Department (9:15 a.m.)
15. Review of the financial statements and department update for September 2016-Treasurer
16. Review of the financial statements and department update for September 2016-Child Support
17. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities (9:20 a.m.)
18. Discussion on 2016 projected budget expenditures vs. actual expenditures (9:20 a.m.)
19. Discussion and possible action on the 2017 budget and Supervisors amendments (9:20 a.m.)
20. Update on contingency fund balance (9:40 a.m.)
21. Set future meeting schedule, next meeting date, and possible agenda items (9:40 a.m.)
22. Payment of invoices (9:40 a.m.)
23. Adjourn (10:15 a.m.)

Next scheduled meetings:

Thursday, December 8, 2016 Regular Meeting
Thursday, January 12, 2017 Regular Meeting
Thursday, February 9, 2017 Regular Meeting
Thursday, March 9, 2017 Regular Meeting
Thursday, April 13, 2017 Regular Meeting

***A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.***

**Agenda  
Special Meeting  
Jefferson County Historic Sites Preservation Commission  
UWEX Building, Jefferson, WI  
Thursday, November 10, 2016  
7:30 p.m.**

Commission Members: Cindy Arbiture, Chair  
Robert Birmingham, Vice-Chair  
Julia Ince - Secretary  
Ed Morse, Jefferson Co. Board Representative  
Michael Opager  
John Molinaro

1. Call to Order
2. Attendance
3. Certification of compliance with the Open Meeting Law
4. Review of agenda
5. Discussion and possible action of JCHSPC ordinance edits, to comply with Wisconsin State Act 176
6. Update on new applications to Wisconsin Historical Society/CLG\* sub-grant to be submitted by 11-11-16 for National Register of Historic Places (NRHP), for period: February 2017 – July 2018
  - a. Joan Hyer property: N7609 Airport Road, Waterloo, WI 53594 (historic name – Stony Brook School)
  - b. Glen and Diahann Lohr property: W2743 Aliceton Drive, Watertown WI 53094 (historic name - E. Bergenz)

Adjourn

\*Certified Local Government